

Dear National Federations and Athletes

Following some misunderstanding and difficulty with the timing of athlete briefing schedules at world cups we ask that you please be aware of the following requirement in terms of ITU world cups and athletes briefings:

1. Briefing is to be planned at 5pm on Friday two days prior to the race. If the race is on Saturday then the briefing has to be on Thursday at 5pm
2. In addition to **athletes briefing**, we must now plan a **coaches' briefing** one hour before the athletes' briefing, This briefing will be managed and chaired by the ITU coach representative on site.
3. Please adjust your schedules and post revised plan on triathlon.org as well as on your own website

Thanks for your understanding and compliance,

Regards

Sheila

Sheila O'Kelly
Director, ITU World Cup Series
International Triathlon Union
Phone: (780) 458 7006 (h)
Phone: (780) 460 4460 (w)
Phone: (780) 995 1658 (c)
Fax: (780) 702 0455
WWW.triathlon.org